

## **CONDITIONS OF FUNDING**

- 1) Funding is awarded at the discretion of Argyll and Bute Council, with that discretion having been exercised and a commitment to provide funding given,
- 2) Costs already committed to, or incurred at or before the date of application submission will not be eligible
- 3) The applicant must provide a minimum of two quotes for expenditure costing more than £500; and three quotes for expenditure costing more than £1,000 to ensure that best value is demonstrated
- 4) Funds will be released only against proof of costs incurred
- 5) The council will require to see proof of expenditure
- 6) Items purchased with cash and handwritten receipts are not eligible
- 7) Invoices and receipts must bear the name of the company or organisation providing the service
- 8) The applicant must not have outstanding debts to Argyll and Bute Council
- 9) The applicant, by accepting the grant, agrees to all reasonable further monitoring by Argyll and Bute Council which will allow the council to follow the spend of any public money awarded, and this monitoring includes but is not limited to the council being able to view audited annual accounts.
- 10) Argyll and Bute Council may be required to make any application to the council for funding available for public scrutiny to fulfil its obligations in terms of the Freedom of Information (Scotland) Act 2002. The group should make the council aware of any information which the council holds which may prejudice its interests if made public
- 11) The company or organisation providing paid services to the group should be an arms-length organisation, not connected, associated with the group or members or trustees of the group
- 12) Volunteer and benefit-in-kind contributions are not eligible for funding
- 13) The grant award is for the provision of Christmas Lights in Helensburgh on the basis of historic arrangements; their erection and removal; PAT testing and maintenance until Christmas Eve as outlined in the application
- 14) Any goods/items purchased with the funding from the Council shall be retained by the group for the provision of festive lighting, and made available to the local community to provide festive lighting if the group is no longer in a position to do so
- 15) Goods/items purchased with the assistance of the grant cannot be disposed of without the prior written consent of the Council
- 16) All publicity material, websites, marketing materials, switch-on-events should prominently and publicly acknowledge the grant award and funding from Argyll and Bute Council.